

**WEST MANHEIM TOWNSHIP**  
**BOARD OF SUPERVISORS MEETING MINUTES**

Regular Meeting

Tuesday, October 19, 2021  
7 p.m.

Chairman Ault called the Regular Meeting of the West Manheim Township Board of Supervisors to Order at 7 p.m. on Tuesday, October 19, 2021, followed by the Pledge to the Flag and Invocation. The meeting took place at the Municipal Building, 2412 Baltimore Pike, Hanover, PA, 17331 and through the GoToMeeting video conferencing software.

ROLL CALL: Present were Supervisors Ault, Hartlaub, Ryneerson and Staaf. Also, present were Township Manager Michael Bowersox, Township Solicitor Walter Tilley, III from Stock and Leader Attorneys at Law, Engineer Nate Simpson from C. S. Davidson, Inc., sitting in for Township Engineer Christopher Toms and Township Secretary Miriam Clapper. Township Engineer Christopher Toms from C. S. Davidson, Inc. was not present. A quorum was present.

ANNOUCEMENT: None

PUBLIC COMMENTS: Chairman Ault asked if anyone wanted to address the Board and Mr. Michael Sabaka, 1084 Hobart Road approached the Board members to bring his concerns on the current re-paving of Hobart Road. Engineer Nate Simpson told Mr. Sabaka that the contractor would be taking care of his concerns.

APPROVAL OF MINUTES: Supervisor Ryneerson made a motion to approve the Minutes of the Board of Supervisors Regular Board Meeting of Thursday, October 7, 2021, seconded by Supervisor Staaf. **Motion carried.**

DISBURSEMENTS: The Disbursements from all Funds were approved, as listed, in a motion by Supervisor Ryneerson, seconded by Supervisor Ault. **Motion carried.**

CORRESPONDENCE: None

RECREATION BOARD REPORT: Supervisor Ryneerson reported that the Rec Board came up with a design (board members received a copy of the design) for a potential recreation area if land is dedicated to the township as part of the Belmont Ridge, Phase V and VI plan. Supervisor Ryneerson also let those in the audience know that the Rec Board will be holding a Jack-O'-Lantern Jamboree for children on Saturday, the 30<sup>th</sup> of October from 10 a.m. to 1 p.m.

Supervisor Ault made a motion to approve the Rec. Board's Report as given, seconded by Supervisor Hartlaub. **Motion carried.**

SOLICITOR'S REPORT: Solicitor Walter Tilley from Stock and Leader Attorneys at Law had nothing new to add to his submitted report (copy on file).

Supervisor Ault made a motion to approve the Solicitor's Report, seconded by Supervisor Rynearson. **Motion carried.**

ENGINEER'S REPORT: Engineer Nate Simpson, sitting in for Township Engineer Christopher Toms, had nothing new to add to the given report (copy on file).

Supervisor Rynearson made a motion to approve the Engineer's Report as given, seconded by Supervisor Staaf. **Motion carried.**

REPORTS:

- A. Monthly Budget Review – Treasurer's Report - September 2021
- B. Chief of Police, Monthly Activity Report – September 2021
- C. Public Works Report – September 2021
- D. Pleasant Hill Volunteer Fire Co.-EMS Reports – September 2021
- E. EMA Report – September 2021
- F. Code Enforcement Officer Report – September 2021
- G. SEO Report – September 2021

Supervisor Staaf made a motion to accept all Reports A through G as given, seconded by Supervisor Hartlaub. **Motion carried.**

MANAGER REPORT: Township Manager Mike Bowersox had nothing new to add to his submitted report (copy on file).

Supervisor Ault made a motion to approve the Manager's Report as given, seconded by Supervisor Rynearson. **Motion carried.**

OLD BUSINESS:

- A. Discussion of candidates for the current vacancy on the Board of Supervisors

Chairman Ault explained to those present that the Township received five applications for the vacant seat on the Board of Supervisors. He told them that all five candidates were interviewed, and all five candidates were asked the same questions. He then thanked all the candidates for applying and for those present in the audience for attending the meeting.

Chairman Ault then opened the floor for discussion. Supervisor Rynearson said that the Township Solicitor said it might be more appropriate if the candidates were not in the room during the discussion time, but it would be their choice. Chairman Ault asked if they wanted to leave, and all candidates stayed.

Chairman Ault said that he thought they had some very qualified candidates. He believed every candidate that applied was a qualified candidate.

Supervisor Rynearson expressed that he thought that they had good candidates. He expressed that the board couldn't go wrong with whomever they chose.

**NEW BUSINESS:**

- A. Motion to approve the SPCA – 2022 Animal Care and Housing Agreement Contract for \$3,988.16

Supervisor Rynearson made a motion to approve the SPCA – 2022 Animal Care and Housing Agreement Contract for \$3,988.16, seconded by Supervisor Staaf. **Motion carried.**

- B. Motion to approve the 2022 Klugh Animal Control Services Contract for \$350.00

Supervisor Ault made a motion to approve the 2022 Klugh Animal Control Services Contract for \$350.00, seconded by Supervisor Hartlaub. **In a vote of Supervisors Ault, Hartlaub and Rynearson voting “yay” and Supervisor Staaf voting “nay” the Motion carried.**

- C. Paving for High Pointe South

Cathy Esworthy with Burkentine Builders, who is developing High Pointe South Phases IID and IIE, came before the Board of Supervisors asking to change the paving specifications under Penn DOT 408, which gives both temperature and dates. She explained that Burkentine Builders delays were not caused by Burkentine Builder, but York Water Company. She told the Board members that she has spoken with Tony DeLuca from the York Water Company, and he told her that the York Water Company is having issues with material shortages to make the necessary repairs, and short-staffed. She told the Board members had it not been for these issues Burkentine Builders would have made the paving dates. She then gave what is currently needed for paving and then gave what Burkentine Builders were proposing for paving.

Tim Hartman with D.R. Horton who is building homes in High Pointe South Subdivision, approached the Board members to explain what D.R. Horton is willing to do to start building homes in Phases IID and IIE.

After discussing the paving requirements and proposed changes, Supervisor Ault expressed that the Board is protecting taxpayers' dollars by denying their request. Supervisor Ault made a motion to deny the request for paving for High Pointe South, seconded Supervisor Hartlaub. **Motion carried.**

After the vote was taken and denied, Mr. Hartman asked what if they put the road in per the specs with the understanding that they must remove it in the spring and repave the road to specs.

Supervisor Ault suggested that they draft a developer's agreement and bring it to the next board meeting to consider their proposal.

D. Nominations and a motion to appoint \_\_\_\_\_ to fill Supervisor Kyle Krysiak vacant seat through December 31, 2023

Chairman Ault opened the floor to nominate the next person to fill Supervisor Kyle Krysiak's vacant seat.

Supervisor Hartlaub made a motion to nominate John Berry to fill Supervisor Kyle Krysiak's vacant seat through December 31, 2023. There was no second, so the **Motion died.**

Supervisor Ault made a motion to nominate Jason Franks to fill Supervisor Kyle Krysiak's vacant seat through December 31, 2023, seconded by Supervisor Staaf. In a roll call vote of Supervisors Ault and Staaf voting "yay", Supervisor Hartlaub voting "nay" and Supervisor Rynearson "abstaining, the **Motion died.**

Supervisor Rynearson made a motion to nominate Lynn Giraffa to fill Supervisor Kyle Krysiak's vacant seat through December 31, 2023. There was no second, so **the Motion died.**

Supervisor Staaf made a motion to nominate Jason Franks to fill Supervisor Kyle Krysiak's vacant seat through December 31, 2023, seconded by Supervisor Ault. In a roll call vote of Supervisors Ault and Staaf voting "yay", and Supervisors Hartlaub and Supervisor Rynearson voting "nay", the **Motion died.**

Supervisor Rynearson made a motion to nominate Jason Franks to fill Supervisor Kyle Krysiak's vacant seat through December 31, 2023, seconded by Supervisor Ault. In a roll call vote of Supervisors Ault, Staaf and Rynearson voting "yay", and Supervisors Hartlaub voting "nay", the **Motion carried.**

E. Motion to approve the LogosWorks Fiscal Sponsor Agreement

Chief Schneider explained to those present that LogosWorks was spearhead by Chief Swartz of Spring Garden Township. Chief Swartz presented the agreement idea at a monthly meeting of police chiefs and what LogosWorks does is work with every single police department in the county to apply for grants, doing all the

necessary paperwork that is needed for the grant. He explained that this service is provided at no charge to the taxpayer, because LogosWorks gets paid from the grant monies that is received and the rest of the money is then divided among participating municipalities police departments to use.

Supervisor Ault made a motion to approve the LogosWorks Fiscal Sponsor Agreement, seconded by Supervisor Staaf. **In a vote of Supervisors Ault, Rynearson, and Staaf voting “yay” and Supervisor Hartlaub voting “nay”, the Motion carried.**

F. Motion to hire two part-time EMTs

Township Manager Michael Bowersox told the Board members that there were two part-time vacancies that needed to be filled for Emergency Medical Technicians. He told the Board members that on Thursday the EMS Captain sent him a list of four candidates that they had interviewed, and it was in the order that they wanted them to be hired. He explained that he has not had a chance to interview the candidates having just received the list and that he does like to interview candidates before he gives the Board members a name. He asked if it mattered to the Board, which two it is. Supervisor Ault said it did, because he wanted to be able to make that motion in a public meeting with their names. Supervisor Staaf said that previously they had left the hiring of part-time EMT up to the Manager as needed. Supervisor Ault agreed with Supervisor Staaf but said that they still needed the names for the motion.

Supervisor Ault made a motion to table the request to hire two part-time EMTs, seconded by Supervisor Staaf. **Motion carried.**

SUBDIVISION PLANS:

A. EXTENSION REQUESTS PER DEVELOPER LETTERS: None

B. ALL TO BE TABLED:

Kyle Cox and Adam Amspacher – Preliminary/Final – 2 Lot Subdivision Plan (Review Time expires 12/15/2021)

Belmont Ridge Phase V, 203 Lot Preliminary Plan (Review time expires 12/22//2021)

Parallel Plan for Belmont Ridge Phase V – 172 Lots – Preliminary Plan (review time expires 12/22//2021)

Keel LP., Phase II 6 Lots – Preliminary Plan (Review time expires 12/22/2021)

Supervisor Ault made a motion to table the following plans to the date that is shown: Kyle Cox and Adam Amspacher – Preliminary/Final – 2 Lot Subdivision Plan (Review Time expires 12/15/ 2021); Belmont Ridge Phase V, 203 Lot Preliminary Plan (Review time expires 12/22//2021); Parallel Plan for Belmont Ridge Phase

V – 172 Lots – Preliminary Plan (review time expires 12/22//2021; Keel LP., Phase II 6 Lots – Preliminary Plan (Review time expires 12/22/2021), seconded by Supervisor Rynearson. **Motion carried.**

**SUPERVISORS AND/OR PUBLIC COMMENTS:** Chairman Ault asked if anyone present or online wanted to speak to the Board members and received no reply. Supervisor Ault thanked all the citizens who came to the meeting. He thanked the candidates who applied for the vacant seat on the Board of Supervisors.

**NEXT SCHEDULED MEETINGS:** Supervisors Work Session – Thursday, November 4, 2021, at 7:00 p.m. with Supervisors Caucus at 6:00 p.m. Supervisors Regular Meeting - Tuesday, November 16, 2021, at 7:00 p.m. with Supervisors Caucus at 6:00 p.m.

At this time, Chairman Ault asked Jason Franks to be sworn in as the newest member to the West Manheim Township Board of Supervisors. Township Secretary Miriam Clapper administered the Oath of Office to Mr. Franks.

**ADJOURNMENT:** Chairman Ault made a motion to adjourn the meeting at 8:20 p.m., seconded by Supervisor Staaf. **Motion carried.**

Respectfully,

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Secretary

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Chairman